

Six Corners Association
 SSA 28 Commissioners Meeting Minutes
 July 11, 2019
 Portage Arts Lofts, 4041 N. Milwaukee Ave., #302

Item	Information	Action
Introductions	<p>Commissioners present: Gale Fabisch, Scott Hollander, Franklin Jones</p> <p>Commissioners present Via Phone: Emanuel Zwick</p> <p>Commissioners Absent: Anna Zolkowski, Brenna Beato, Marci Berner</p> <p>SSP Staff: Jessica Vazquez</p> <p>Guests: Amie Zander</p>	GF called the meeting to order at 1:43 pm.
Minutes	Minutes from 4-18-19 SSA meeting reviewed.	Motion to accept minutes as presented by FJ; SH seconds. All in favor, minutes approved.
2019 Workplan and Budget	<p>Financial Reports: reviewed. Public Way Aesthetic cost for line items 2.02: Landscaping & 2.08: Sidewalk Maintenance contract expected to be higher than budgeted for due to the following factors:</p> <ul style="list-style-type: none"> - 9 saltings & 8 shovelings in Q1 & Q2 - Cleanstreet opening and closing People Spot <p>Consider moving funds from Rebate Programs or Customer Attraction to cover the deficit.</p> <p>2019 Q2 report: Completed phase two of BBQ Fest, installed 63 flags for Memorial day to the 4th of July, installed people spot, installed sculpture, provided window and sidewalk power washing, reimbursed Tatas Tacos for Sidewalk Cafe Rebate Program, renewed Main Street Membership and Loveland, and participated in Transport Chicago Conference.</p>	<p>Motion to accept financial reports as submitted by SH; FJ seconds. All in favor.</p> <p>Motion to accept 2019 Q2 report as submitted by FJ; SH seconds. All in favor.</p>

	<p>2020 Budget & Workplan: Levey at 299,521. Same for the past 5 years. Tax Rate: .6973%. Expected Carry-over of \$39,700. Admin Cost: Under 30%. Personal Cost: Lowest it has been.</p> <p>- Allocation between Association and SSA is 50% for full time employees which include E.D., Assistant Director, and under 37% for part-time Administrative Assistant.</p>	<p>Motion to accept 2020 service, budget, and service provider by SH; FJ seconds. All in favor, 2020 service, budget, and service provider approved.</p>
<p>2019 Workplan and Budget</p>	<p>Economic Vitality Report:</p> <ul style="list-style-type: none"> - ONCALLERS moved both locations - Josi's for sale - Portage Theater New Owner(s) - Gale and Franklin requested more info on zoning requirements for parking and to schedule meetings with Portage Theater Owners. <p>Rebate Program Approvals:</p> <p>Facade Enhancement: BATL - Approved for signage. Currently working on it. 4835 Irving - Applied for New windows and framing of building. 41.6% of total project cost, \$5,000. Tatas Tacos - inquired. 4706 Irving - inquired</p> <p>Security Camera: No applications</p> <p>Sidewalks Cafe Rebate Program: Tatas - Sidewalk cafe - completed</p> <p>Upcoming RFP's:</p> <p>Kiosk Revamp - working with CDOT Lighting - pushed to October 17th meeting for full evaluation - Block Electric only RFP response</p> <p>Upcoming promotions:</p> <p>Community Leaders Roundtable - will be at BATL: August 8th. 6C Health and Wellness event - will be August 10th</p>	<p>Motion to accept Economic Vitality Report as submitted with modification by FJ; SH seconds. All in favor.</p> <p>Motion to approve as Rebate Programs as presented by SH; FJ seconds. All in favor, approved.</p>

	<p>September - couple of Social After 6 events</p> <p>October - Open House Chicago</p> <p>November - Small Business Saturday</p>	
<p>Review & approve contracts using SSA funds</p>	<p>Holiday Decorations</p> <ul style="list-style-type: none"> - only 2 replies - Liberty Flag - B&B (used last year): Timely and accurate. Provided new decorations. <p>Snow Removal</p> <ul style="list-style-type: none"> - only 2 replies - Snow Tovar Professionals - Landscape Concept and Management <p>Landscaping Concept Management (used last couple years). Service is improving. They are much cheaper than Tovar Snow Removal. Tovar snow removal has the chance to increase the price by 3% if gas goes above \$5.</p>	<p>Motion to contract with B&B for their second proposal by FJ; SH seconds. All in favor, Approved</p> <p>Motion to contract Landscape Concepts and Management by FJ; SH second. All in favor. Contract approved Approved</p>
<p>Old Business</p>	<p>Commissioner vacancies & renewals.</p> <p>Gale - pending</p> <p>Marci - pending</p>	
<p>New Business</p>		
<p>Business to be added to 2019 agenda</p> <p>Public Commentary + Adjournment</p>	<p>Adjournment at 2:40 PM.</p>	<p>Motion to adjourn made by SH; FJ seconds. All in favor. Meeting adjourned at 2:40pm</p>