N Six Corners Association SSA 28 Commissioners Meeting Minutes April 12, 2018 Filament Theatre, 4041 N. Milwaukee Ave.

Item	Information	Action
Introductions	Commissioners: Brenna Beato, Gale Fabisch, Scott Hollander, Anna Zolkowski Sobor, Emanuel Zwick	Meeting called to order at 1:30 PM by GF.
	Attendees: Joe Angelastri, Ed Bannon, Tim Gibbons & Scott Greenberg (TSI Now), Amy Pooley (ACT Group), Marc Sussman	Minutes compiled jointly by AZS & KW.
	Absent: Franklin Jones	
	SCA Staff: Kelli Wefenstette, Jessica Vazquez	
Minutes	Commission reviewed minutes from: • 2-8-2018	AZS motioned to approve the minutes as submitted. BB seconded. All approved. Motion carries.
2017 SSA Workplan and Budget	2017 Audit: Amy Pooley, representing auditing firm, reviewed draft of audit. All is in order.	BB motioned to accept the draft audit as presented. EZ seconded. All approved. Motion carries.
2018 SSA	Branding implementation: Marissa Strassel of the SCA Board is preparing a full roll out plan for the branding process. It will be unveiled at 2112 incubator on Knox St. KW will notify Commission of meeting.	
Workplan and Budget	 2018 Budget Modifications: KW presents. No further updates or modifications needed at this time. No vote necessary. KW will submit previous modifications to the City with the 2017 audit (see past minutes for Commission vote on modifications). Financial Reports + Q1 Report: KW presented. 	BB motioned to approve both reports as submitted. AZS seconds. All approved. Motion carries. AZS motioned to approve Financial Reports and Q1
	Workplan Progress: JV presented.	Workplan report as submitted. EZ seconds. All approved.
	County Fair Chicago: KW presented. Leasee Binny's and owner Cui have both given permission to use the entire parking lot at 4901 W Irving Park for the County Fair in September pending legal review of MOU.	Motion carries.
	Facade rebate program, applications: first submissions were due by 3/15. Three applications received, program reimburses	

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	50% of cost up to \$5000 per applicant.	AZS motioned for conditional approval for Grand Vein and
	Grand Vein Specialist, 4952 W Irving; \$4685 project cost	BATL after verifying that meet
	Backyard Axe Throwing, 4842 W Irving; \$9140 project cost	all requirements. BB seconded.
	Both meet all requirements.	All in favor. Motion carries.
	Fischman Public House, 4056-60 N Milwaukee, \$40,000 project cost for windows and door; waiting for detailed estimates. Hold until all info received.	
	estimates. Hold until all lino received.	
	Security camera rebate : one application this round is from Grand Vein Specialist. Application not complete, but balance of info coming shortly. Maximum benefit is 50% of cost up to \$1000.	AZS motioned for conditional approval pending receipt of outstanding info. BB seconded. All in favor. Motion carries.
	Sidewalk cafe rebate: no applicants at this time, sidewalk cafe permits not yet issued.	
	Public Relations/Marketing contract discussion : annual business and owner survey showed that SSA businesses want more marketing assistance. Intention is to decrease the amount of PR contract, and increase marketing help instead. Goal is to create new content for all 175 businesses, incorporating it with new Six Corners branding. RFP is out, proposals not yet received. Fee would be monthly retainer.	Marketing proposals will be reviewed at July meeting.
	2018 SSA survey results, JV presents.	
	26 replies received, more than prior years. This year survey was online & on paper, both in Spanish and English. Responses: more tree pruning requested; SCA is partnering with OpenLands to get free pruning by certified arborists. Businesses liked twice yearly ground floor window washing, but can opt out if don't want it.	
	SBIF update : Request for \$1mil from Portage Park SBIF. Will likely be renewed at half\$500,000this summer.	
	Hands to Help modification: listed on agenda in error, carryover from February agenda.	
Daviour ^e annual	Social media and website contractor . Discussed previously. Total is \$15,000/annually, which can be adjusted. Will present in July.	
Review & approve	Lucian diana and the state 2 menutes 1 and the state of the	
contracts using SSA funds	Irrigation contractor: 3 proposals received in response to RFP. Representatives from TSI (The Service Innovators)	

	present at meeting to answer any questions. JM Irrigation, current provider, \$5490 TSI, \$3695, just got into irrigation business Halloran & Yaunch, \$4950 Notes and references were discussed for each bidder. After discussion, JM Irrigation selected.	BB motioned to approve JM Irrigation as vendor. EZ seconded. All in favor. Motion carries.
2019 SSA Workplan and Budget	Input for 2019 budget: investigate over sidewalk decorative light display for Cicero Ave. and Irving Park Rd. Earmark funds not to exceed \$15,000 initially.	
Old Business	 Commission Vacancies and Renewals: Nominating Committee Renewals for 2018: Quay Tao, Anna Zolkowski Sobor New terms, 2018: Franklin Jones, Emanuel Zwick (condo owner, Klee Building, new city requirement), Brenna Beato, Sam Davis (Distinct Bath & Body), Scott Hollander (Backlot Axe Throwing) Resignation: Quay Tao, due to personal obligations Water Main Damage update: KW reported that the claim submitted to the City was denied. SSA asked KW to appeal. 	
New Business	Portage Theater: promotions company has purchased Portage Theater. Would need owner's permission to pursue historic designations.City News will celebrate 40 years soon.	KW to set up meeting with new owner to start conversation.
Add to July 12 mtg agenda	 2018 Q2 reports 2019 SSA Budget & Workplan review and approval BBQ Fest contractor update: what is reimagined concept for festival? TIF proposal Clark St development update IRC/Gamestop building update Announced today: Sears closing; owner Seritage exercising right to terminate lease. No announcement yet, but Seritage has a buyer. KW requests that Ward 45 inquire about securing property after store closes. Question about use of parking lot for special events at Six Corners, agreement with IRC? 	
Public Commentary + Adjournment	No public commentary.	AZS motioned to adjourn at 3:33 PM. BB seconded. All approved.