

Six Corners Association  
 SSA 28 Commissioners Meeting Minutes  
 January 17, 2019  
 Portage Arts Lofts, 4041 N. Milwaukee Ave., #302

Item	Information	Action
<b>Introductions</b>	<p><b>Commissioners present:</b> Brenna Beato, Gale Fabisch, Scott Hollander, Franklin Jones, Anna Zolkowski.</p> <p><b>Commissioners Absent:</b> Emanuel Zwick</p> <p><b>SSP Staff:</b> Jessica Vazquez, Kelli Wefenstette</p> <p><b>Guests:</b> Ed Bannon, 45th; BrightView Landscaping reps</p>	<p>GF called the meeting to order at 1:40 pm.</p>
<b>Minutes</b>	<p>Minutes from 12-6-18 SSA meeting reviewed.</p>	<p>Motion to accept minutes as presented by FJ; SH seconds. All in favor, minutes approved.</p>
<b>2018 Workplan and Budget</b>	<p><b>Financial Reports:</b> as anticipated, \$32,000 carryover from 2018 to 2019</p> <p><b>2018 Q4 report:</b> no additional unexpected expenses; report goes to accountant for review.</p> <p><b>County Fair Chicago report:</b> first year of festival is in the black. 1137 adults paid admission. Good feedback from attendees &amp; vendors.</p>	<p>Motion to accept Financial Reports as submitted by BB; FJ seconds. All in favor, reports approved.</p>
<b>2019 Workplan and Budget</b>	<p><b>Economic Vitality Report:</b> flux in vacancies because of empty Sears Auto Center; Key Building planning rehab &amp; has two new tenants after all existing tenant leases expire. Design Committee has met with The Pointe team weekly re: design aspect of development. No update on Sears property/Turner project.</p> <p><b>RFPs: landscaping.</b> Three vendors submitted detailed proposals: Brightview; Christy Webber, Anne Roberts Landscaping (provider for last 12 years). Presentation by reps from Brightview.</p>	<p>Motion to approve Anne Roberts Landscaping made by AZ; FJ seconds. All in favor, vendor approved.</p> <p>Motion to accept survey as presented by FJ; BB seconds. All in favor, survey approved.</p>

	<p>Discussion of pro's &amp; con's of RFP's. Staff highlighted cost discrepancy in People Spot expenses.</p> <p>2019 Toolkits: draft presented for review.</p> <p>2019 business &amp; property owners surveys: draft presented for review. Surveys will be distributed on paper &amp; electronically. Spanish versions included.</p>	
<b>Review &amp; approve contracts using SSA funds</b>	Hands to Help Ministries: contract presented for review. In light of past reporting problems, SSA is requiring quarterly review of work provided to ensure H2H is meeting requirements.	Motion to accept H2H contract as amended by AZ; SH seconds. All in favor, contract approved.
<b>Old Business</b>	Commissioner vacancies & renewals. One current opening. Reaching out to owner of Tata's Tacos to gauge interest.	
<b>New Business + items to add to 2019 agendas</b>	<ul style="list-style-type: none"> <li>● input for 2020 budget</li> <li>● BBQ Fest revamp RFP extension (due April)</li> <li>● Lighting RFP extension (due July)</li> </ul>	
<b>Public Commentary + Adjournment</b>	No public input. Adjournment at 3:03 PM.	Motion to adjourn made by FJ; BB seconds. All in favor.